



Cifas Fraud &
Cyber Academy

PROSPECTUS





Cifas Fraud and Cyber Academy is the home of accredited education and trusted training. Our independently certified and regulated qualifications and specialist courses provide the skills, knowledge and expertise to combat fraud, cyber and financial crime in all its forms. We also offer a tailored service to design, develop and deliver bespoke training for your organisation.



SFJ Awards supports the many organisations - like Cifas - who devise their own high quality learning programmes that are not part of the national Regulated Qualifications Framework (RQF). Our qualifications and certified courses are independently certified by SFJ Awards.



Our learning opportunities are available to all professionals working in fraud and financial crime, but Cifas member organisations and their workforce have additional access to a wide range of data, intelligence and research to support their studies as well as protect their business.



Our SFJ Awards Professional Certificates are recognised by the Office of Qualifications and Examinations Regulation (Ofqual), which regulates qualifications, examinations and assessments in England.

We work in partnership with established academic and industry partners who are experts in their field, offering a range of courses covering general and specialist skills in fraud investigation and prevention.



LOOKING FOR SOMETHING TAILORED TO YOUR LEARNING NEEDS?



We work with local, national and international organisations to develop, design and deliver bespoke training, or adapt our existing courses, for their teams and specialists. Our unique access to cross-sector fraud intelligence and data means our learning is always cutting edge and relevant.

We have provided tailored learning and training to a range of sectors including:

- Local authorities
- Law enforcement
- Auditing services
- National transport organisations
- Global food and drink retailers
- Multinational banks
- Heavy industry

Contact our team today for an informal chat about your requirements.

'Our collaboration with Cifas Fraud and Cyber Academy not only delivered practical tools and information to tackle procurement and insider fraud, but robust learning outcomes that were immediately evidenced in the work the team did when they returned to their roles.'



SFJ AWARDS (LEVEL 4) PROFESSIONAL CERTIFICATES



Professional Certificate in Fraud Prevention I Online

This practical course will enable you to understand and assess the risk of fraud facing your organisation, and develop, implement and communicate prevention strategies.

You'll explore the nature of fraud and what motivates people to commit it, and learn a range of fraud indicators and how to identify them. You'll delve into the role of technology, and how it can both enable fraud as well

as be a defence against it. You'll study the principles of fraud prevention, looking at the ways organisations can deter fraud through fraud risk management and counter fraud policies, and you'll design and implement your own fraud prevention programme. You'll also look at how to protect individuals through the delivery of fraud prevention advice and support, and learn how to plan your own successful fraud prevention campaign.

Part time, flexible study. Visit our website for the full details.

"I thoroughly enjoyed the course, I have definitely learnt a lot and look forward to using what I have learnt within my workplace. All of the trainers have always been approachable and offered 1-2-1s where needed. I really appreciated this and I liked that the assignments made clear what was required in them. I would definitely do another course with the Cifas Academy."



SFJ AWARDS (LEVEL 4) PROFESSIONAL CERTIFICATES



Professional Certificate in Fraud Investigation I Online

This comprehensive course covers all the key components of investigative practice, from the elementary to the complex, and is essential learning for those working in fraud investigations.

You'll gain a thorough understanding of the role and responsibilities of being a fraud investigator including conducting ethical, proportionate and fair investigations.

You'll explore the fraud types and theories that help you understand why people are motivated to commit fraud, and review the key legislation that underpins fraud investigations. You'll understand how to identify and use intelligence, work with partner agencies, and plan a corporate fraud investigation. Finally, you'll learn how to report on an investigation's findings to support disciplinary or judicial proceedings.

Part time, flexible study. Visit our website for the full details.

"A hugely in depth and detailed course that provided much insight; not just into fraud investigations but also into English Law, interview techniques and Court procedures."



SFJ AWARDS (LEVEL 4) PROFESSIONAL CERTIFICATES



Professional Certificate in Counter Bribery and Corruption | Online

The Professional Certificate in Counter Bribery and Corruption is designed to help you and your organisation manage bribery risks and respond when bribery is detected in any form - from initial investigation, through to response and action. It is essential training, because bribery and corruption can manifest in any business or sector, whether your risk is judged to be low or high.

This course will help organisations, regardless of size or sector, to put in place robust measures to combat the threat of bribery and corruption.

It is suitable for any and all of your staff to attend as it will provide them an understanding in the fundamentals of bribery and corruption - what it is, how it is committed, what to watch out for - fostering a strong anti-bribery culture that will make your workforce the first line of defence. The course will also support any organisation with a commercial arm, function or activity in meeting the training recommendations as set out in the UK Bribery Act 2010.

Part time, flexible study. Visit our website for the full details.



PROFESSIONAL CERTIFICATES



Accredited Counter Fraud Specialist (ACFS) | Online

The Accredited Counter Fraud Specialist learning programme will equip you, the counter fraud professional, with the skills and understanding to effectively prevent, detect and investigate fraud.

The programme is designed primarily for those undertaking investigations to a criminal standard, including undertaking interviews under caution, and therefore targeted at the public sector.

The Cifas Fraud and Cyber Academy has been approved to deliver the ACFS and teaches a unique module Understanding Fraud and Fraudsters.

The programme itself is accredited by the Counter Fraud Professional Accreditation Board (CFPAB) and has been approved by Northumbria University.

Part time, flexible study. Visit our website for the full details.

"I have worked in Fraud Investigation for about 14 years for a Local Authority but coming on this course re-enforced some of my practices, corrected some of my practices and completely changed others. My confidence level is almost stratospheric."



SFJ AWARDS CERTIFIED COURSES



Cifas Investigative Interviewing Specialist Programme I Online

Investigative interviewing is a critical skill and this course provides an in-depth and comprehensive overview of how to undertake an effective interview.

The Principles of Investigative Interviewing

Explore the principles of investigative interviewing, from understanding the PEACE model to the importance of ethical practice.

Understanding the Memory

From memory recall to material attrition and false statement creation, explore the complexities of how memory works, and how to work with it in interviews.

Core Investigative Interviewing Skills

Learn the core investigative skills required to prepare, plan and conduct an ethical and effective investigation.

Questioning Typology

Discover the range of question types and related techniques used in interviews, from active listening skills to non-verbal communication.

PEACE Model and the Principles of Conversation Management

Analyse the five parts of the PEACE model and explore other techniques in order to effectively manage a conversation.

Structured Recording of Information

Obtain and record information from a witness during an interview using established methods, and learn how to record structured statements.

Part time, flexible study. Visit our website for the full details.

"A thoroughly enjoyable course to help structure, plan, undertake and manage interviews."



SFJ AWARDS CERTIFIED COURSES



Cifas Digital Fraud Practitioner Programme | Online

Cyber enabled and cyber dependant fraud are two of the biggest fraud threats facing organisations. Essential for those with responsibility for assessing the cyber risk, responding to the risk or undertaking investigations into cyber fraud cases.

Digital Technology and Cyber Fraud Risks

Learn how data is stored and processed on digital devices, and identify the risks.

Internet Technology Risks

Learn how data is transmitted and handled across the internet, and the key risks.

Online Social Engineering Risks

Understand how social engineering works and how to respond to it.

Identifying Personal and Financial Data Online

Explore how criminals identify and recover sensitive data online.

Malware and Ransomware Attacks

Learn how malware and ransomware attack and operate across devices and networks.

Cryptography and Coding Explained

Discover how cryptography is used for security, from encryption to Blockchain.

Password Exposure in Insecure Systems

Explore how password management systems are cracked by criminals.

Database Hacks and Denial of Service Attack

Study how databases function, how they are hacked, and how to protect them.

The Prevention of and Response to Cyber Fraud

An overview of the ways to prevent cyber fraud, as well as how to investigate it.

Part time, flexible study. Visit our website for the full details.

"Mark was excellent course leader. He was very easy to understand and used great examples to convey complex practices. He was very approachable and opened up discussions with ease."



SFJ AWARDS CERTIFIED COURSES



Cifas Insider Fraud Specialist Programme | Online

The insider threat is an ever growing menace, and preventing and detecting internal fraud is critical to business success - and survival. Gain the knowledge and expertise to protect your organisation and its employees, the skills to detect the threats across a range of risk areas, and the strategies to prevent them.

Explore the nature of internal fraud and the risks it poses to any organisations. Understand what motivates an individual to turn insider. Unpick the dynamics of bribery and corruption, and how to detect and prevent asset misappropriation. Focus on financial fraud and how it is enabled.

Part time, flexible study. Visit our website for the full details.

"The course created a great balance between taught content, case studies and discussion to reflect on learning, whilst sharing experiences. It has provided me with a strong foundation of knowledge regarding a broad array of insider fraud types and considerations to take back to my team."



SFJ AWARDS CERTIFIED COURSES



Cifas Counter Fraud Manager Programme I Online

Fraud investigations require skilled oversight by managers and supervisors to succeed. By creating effective investigative strategies, making informed decisions and applying best practice, you will be equipped to excel in your management role as well as maximise your career potential.

Understand the Role of the Fraud Investigation Manager

Learn the main leadership and management theories relevant to managing a fraud team.

Understand risk and decision making

Learn how to identify and mitigate risk and make effective decisions.

Legislative Framework

Gain a solid understanding of the key legislative acts, from the Computer Misuse Act 1990 to the Bribery Act 2010.

Implementing the Fraud and Investigation Model

Understand and apply the Fraud Investigation Model to maximise the efficiency of your investigations.

Principles of Investigation Planning and Management

Planning and management skills, from an investigative mindset to handling material.

Fraud Investigation and Adopting a Strategic Approach

Develop your investigative hypothesis and the investigative strategies you'll use.

Working Effectively with Law Enforcement Agencies

Learn how to collaborate and work in partnership with other organisations.

Operational Learning, Structured debriefs and Case Reviews

Understand how to gather and share your learning, including debriefs and case reviews.

Part time, flexible study. Visit our website for the full details.

"This course has helped widen my understanding of who a counter fraud manager is, what they do and how they fit into an organisation. It has given me more confidence within my current role and the direction it can go. I would recommend this course."



SHORT COURSES

All our short courses can be delivered on your premises by our experts. Contact the training team for more information.

Developing Counter Fraud Strategies | 2 day course | Online

A strategic approach to fraud prevention is key to protecting your organisation, your staff and your customers. Gain the essential understanding, knowledge and skills to develop and implement an effective and comprehensive counter fraud strategy.



Combating Procurement Fraud for Teams | Half day course | Online

Take a strategic approach to countering procurement fraud: understanding and identifying the risks and indicators, and the controls to mitigate them. Up to 30 learners can attend each course.



Procurement Fraud: Risk, Control and Response | 1 day course | Online

From kick backs and 'quid pro quos' to fictitious suppliers, procurement fraud is a threat to stakeholder trust, company reputation and organisational finances - so prevention and detection is crucial before it takes hold. This course gives you the tools and knowledge to combat the threat.



SHORT COURSES

Disclosure: Understanding the Criminal Procedures and Investigations Act 1996 | 1 day course | Online

A number of high profile investigations have failed due to poor understanding of how to disclose materials under CPIA (1996). Make sure your investigations don't fall at the courtroom door by gaining an essential and thorough understanding of the Act and what you need to comply with.



Fraud Risk Assessment and Management | 2 day course | Online

Identify, measure and manage fraud risk to effectively protect your organisation. Understand the nature of fraud risk and the terminology used, plan and implement effective procedures, and learn how to act on fraud risks when they start to occur.



Internet and Open Source Investigations (Foundation Level) | 2 day course | Online

Our Internet and Open Source Investigations course teaches you how to use the Internet more effectively for research and investigation. You will build on your investigative skills, gaining more knowledge about the Internet and World Wide Web, Internet jargon, current technologies and how to identify sources of evidence.



SHORT COURSES

Internet and Open Source Investigations (Advanced Level) | 1 day course | Online

Develop more complex technical skills for your Internet investigations, and learn how to apply them both theoretically and practically. Become skilled in the tools and processes used to explore, identify, retrieve and analyse the vast amount of information available on the Internet.



Digital Document Fraud | 2 day course | Classroom

Digital documents are much more easily tampered with, copied or faked than hard copies – creating a greater risk of fraud. The Digital Document Fraud course will help you mitigate these risks by teaching ways to detect tampering with documents and emails. You'll also learn how to conduct an investigation, and report on your findings.



Identity Document Fraud | 1 day course | Classroom

Understand how identity fraud works and how it is committed in this extremely popular and highly practical course. Learn to recognise the security features in commonly used documents and use forgery detection equipment to uncover fraud.



SHORT COURSES

Using Information Security to Fight the Insider Threat | Half day course | Online

Learn the basics of InfoSec and insider threat, hear about how insiders have been detected using InfoSec tools, and plan the steps you can take to ensure that you have controls in place to identify insider activity within your organisation.



Internal Fraud Strategy Essentials | One day course | Online

A rogue employee can cause significant damage, with financial, reputational, and legal consequences to consider – including the impact on staff morale and retention. This course provides you with the essential information and skills you need to build the foundations of a strong defence against the threat and those who perpetrate it.



SELF STUDY: FRAUD INTELLIGENCE PATHWAYS

The Fraud Intelligence Pathways are a package of four intelligence-focused self study courses that provide you with the core foundations of intelligence to support a successful career in the field.

You'll learn practical skills in key areas of fraud detection and investigation, as well as the option of additional coaching in people management and cross-team collaboration through the Management Pathway.

Fraud Intelligence Officer Pathway

Ideal for those starting or branching out into fraud intelligence, or for those who want to solidify and formalise their knowledge and experience, the Fraud Intelligence Officer Pathway will enable you to become a well-rounded Officer or Analyst capable of taking on the vast majority of fraud intelligence roles. Study the following modules:

- [Intelligence Foundation](#)
- [Verifying Customer Identities](#)
- [Investigating on the Dark Web](#)
- [Data Analytics](#)
- [Multi-source Intelligence Practitioner](#): solidify your knowledge by role-playing scenarios to put into practice your skills and knowledge

Delivered in partnership with



PETER DARBY ASSOCIATES

Beating Fraud Together



SELF STUDY: FRAUD INTELLIGENCE PATHWAYS

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Beating Fraud Together

Fraud Intelligence Manager Pathway

You'll study the same modules as the Officer Pathway, but undertake additional sub-modules to help you understand how to manage staff within those areas and roles, and get the most out of other departments that cover those capabilities:

- **Intelligence Foundation**
 - + Intelligence Officer/Analyst Management
- **Verifying Customer Identities**
 - + Verification Management
- **Investigating on the Dark Web**
 - + Dark Web Investigation Management
- **Data Analytics**
 - + Data Analytics Management
- **Multi-source Intelligence Practitioner**: solidify your knowledge by role-playing scenarios to put into practice your skills and knowledge





SELF STUDY: FRAUD INTELLIGENCE COURSES

You can also take the modules in the Fraud Intelligence Pathways as individual courses. Start at any time and work at your own pace under the supervision and guidance of an expert.

Intelligence - A Foundation Course

Do you want to embark on a career in intelligence, or want to gain the skills and expertise you need to further your ambitions? This course will provide you with the essential expertise and key skills you need.



Verifying Customer Identities

Customer verification ('Know Your Customer', or KYC) is a crucial opportunity to safeguard your organisation by preventing criminal activity from gaining a foothold.



Investigating on the Dark Web

The Dark Web is a trove of data and information when conducting fraud investigations. This course teaches you how to operate in the Dark Web safely, ethically and legally, using robust methodologies.



Data Analytics - A Foundation Course

It's one thing to say that data looks problematic when you are investigating fraud – but another to prove it. Learn to understand fraud in data and carry out investigative data analysis.



TESTIMONIALS

"I am seeking a new career in counter Fraud and this course has provided me with a huge amount of knowledge to pursue this. It flows and details relevant legislation and how it pertains to investigations, management of suspects, witnesses and victims. A great course i would highly recommend and i now look forward to completing my Digital Fraud Practitioner training with Cifas."

Attendee, Professional Certificate in Fraud Investigation

"I thoroughly enjoyed the course, the instructors were clearly experts in their field, no question they couldn't answer and their delivery was fantastic. There was a lot to learn but the materials were available to download and takeaway so you have a good reference source for later. You couldn't ask for anything more, I went in with high expectations and these were exceeded. Thank you to the Academy and Ian and Mike for all your support and providing such a great course, I learnt a lot and came away with more than I had hoped."

Attendee, Accredited Counter Fraud Specialist (ACFS)

"I found the Insider Fraud Specialist Programme particularly insightful. The course created a great balance between taught content, case studies and discussion to reflect on learning, whilst sharing experiences also. The course has provided me with a strong foundation of knowledge regarding a broad array of insider fraud types and considerations to take back to my team. I thoroughly recommend this course."

Attendee, Insider Threat Specialist Programme

Visit our website:
academy.cifas.org.uk



Follow us on LinkedIn:



Contact our team:
training@cifas.org.uk

